

**Regular Meeting
Agenda June 27, 2023**

MOUNTAINSIDE SCHOOL DISTRICT

BEECHWOOD SCHOOL - 1497 WOODACRES DRIVE, MOUNTAINSIDE, NJ 07092
DEERFIELD SCHOOL - 302 CENTRAL AVENUE, MOUNTAINSIDE, NJ 07092

For agenda attachments available to the public, please contact the Mountainside Board of Education Office at
(908) 232-8828 or peruse same at the respective meeting.
Also, Mountainside Board of Education policies may be accessed via the district website.

I. Call to Order

II. Roll Call

Mr. Bill Dillon	_____
Mr. Michael Goodwin	_____
Dr. Dana Guidiciopietro	_____
Mr. Jordan Hyman	_____
Mrs. Vivian Pupo	_____
Mrs. Candice Schiano	_____
Mr. Carmine Venes	_____

III. Executive Session - Resolution (Attachment #1)

Moved: _____ Seconded: _____
RC: Dillon _____ Goodwin _____ Guidiciopietro _____
Hyman _____ Pupo _____ Schiano _____ Venes _____

❖ Legal/Personnel

IV. Close Executive Session and Reconvene Public Session

Moved: _____ Seconded: _____
RC: Dillon _____ Goodwin _____ Guidiciopietro _____
Hyman _____ Pupo _____ Schiano _____ Venes _____

V. Flag Salute

VI. Approval of Minutes

Moved: _____ Seconded: _____
RC: Dillon _____ Goodwin _____ Guidiciopietro _____
Hyman _____ Pupo _____ Schiano _____ Venes _____

- ❖ Minutes of the Regular Meeting of May 9, 2023
- ❖ Minutes of the 1st Executive Session of May 9, 2023
- ❖ Minutes of the 2nd Executive Session of May 9, 2023

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VII. Correspondence

VIII. Public Participation - Agenda Items Only

In accordance with Board Policy 0167, Public Participation in Board Meetings, in the event it appears the public comment portion of the meeting may exceed 30 minutes, the presiding officer may limit each statement made by a participant to three (3) minutes' duration.

IX. President's Report

X. Superintendent's Report

- ❖ Recognition of Mrs. Lombardo, Noetic Math Winners and High Honor Roll
- ❖ 6th Grade Choir performance
- ❖ Deerfield Year in Review Presentation by Mrs. Jenks
- ❖ District Updates - end of year activities/graduation

XI. Business Administrator's Report

XII. Berkeley Heights Liaison Report

XIII. Administration

Moved: _____ Seconded: _____
RC: Dillon _____ Goodwin _____ Guidici Pietro _____
Hyman _____ Pupo _____ Schiano _____ Venes _____

1. Move to approve upon the recommendation of the Superintendent, the Harassment, Intimidation and Bullying (HIB) Investigative Report(s) for the period of February 22, 2023 through June 27, 2023, pursuant to N.J.S.A. 18A:37-1 et seq. 2.
2. Move to approve upon the recommendation of the Superintendent, the Security Drill Statement of Assurance (Attachment #2).
3. Move to approve upon the recommendation of the Superintendent, the Comprehensive Equity Plan Statement of Assurance (Attachment #3).
4. Move to approve upon the recommendation of the Superintendent, the submission of a waiver to the Union County Executive Superintendent of Schools for preschool and kindergarten toilet rooms for the 2023-2024 school year (Attachment #4).
5. Move to approve upon the recommendation of the Superintendent, the updated Safe Return to In-Person Instruction and Continuity of Service Plan, pursuant to the Federal American Rescue Plan Act. (Attachment #5)

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6. Move to approve upon the recommendation of the Superintendent, to approve the new job description for Custodian with CDL. (Attachment #6)
7. Move to approve upon the recommendation of the Superintendent, the Beechwood and Deerfield Schools May 2023 safety and security drill reports. (Attachment #7)

XIV. Budget and Finance

Moved: _____ Seconded: _____
RC: Dillon _____ Goodwin _____ Guidici Pietro _____
Hyman _____ Pupo _____ Schiano _____ Venes _____

1. **RESOLVED THAT**, the Board approve the list of budget transfers for the months of April and May 2023. (Attachment #8)
2. **RESOLVED THAT**, the Board approve the payment of the bill list dated May 11, 2023, through June 28, 2023 (Attachment #9).
3. **WHEREAS**, the Board has received the Financial Reports of the Treasurer of School Monies for the months of April and May 2023 and the Financial Reports of the Board Secretary for the months of April and May 2023; and

WHEREAS, the Interim Board Secretary, Steven Robinson, certifies that subject to the approval of budget transfers appended to these minutes, payment of the claims set forth in the accompanying bill list will not result in the over expenditure of any budget line item appropriation, as modified to date set forth in the level of detail contained in the Reports of the Board Secretary for April and May 2023:

RESOLVED THAT, the Board accepts the Treasurer Report for the months of April and May 2023 and the Financial Reports of the Board Secretary for April and May 2023 as submitted and certified (Attachment #10).

4. **BE IT RESOLVED THAT**, the Mountainside Board of Education authorizes the Business Administrator to pay supplementary bill lists and payroll which shall become due on or before June 30, 2023 including all year-end payables and to proceed with all necessary adjustments and transfers to close the books for the 2022-2023 fiscal year, including the cancellation of any stale dated checks; and

BE IT FURTHER RESOLVED THAT, the Superintendent and Business Administrator be authorized to complete any and all entries and actions for the opening of the 2023-2024 fiscal year, including but not limited to the issuance of purchase orders in compliance with the Public Contracts Law, complete line item adjustments and transfers, and other such actions as may be required by statute, code and Board Policy; and

BE IT FURTHER RESOLVED THAT, all of these actions shall be presented to the Board at its next meeting for final approval.

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5. **WHEREAS**, NJSA 18A:21-2 and NJSA 18A:7G-13 permit a Board of Education to establish and/or deposit into certain reserve accounts at year end, and

WHEREAS, the aforementioned statutes authorize procedures, under the authority of the Commissioner of Education, which permit a board of education to transfer anticipated excess current revenue or unexpended appropriations into reserve accounts during the month of June by board resolution, and

WHEREAS, the Mountainside Board of Education wishes to deposit anticipated current year surplus into a Capital Reserve and Tuition Reserve account at year end, and

WHEREAS, the Mountainside Board of Education has determined that up to \$300,000 is available for such purpose of transfer;

NOW, THEREFORE, BE IT RESOLVED by the Mountainside Board of Education that it hereby authorizes the district's School Business Administrator to make a transfer up to \$100,000 to Capital Reserve and \$200,000 to Tuition Reserve, consistent with all applicable laws and regulations.

6. **WHEREAS**, NJSA 18A:22-8.1 permits a Board of Education to transfer surplus funds for operational needs for the 2022-2023 budget,

NOW, THEREFORE, BE IT RESOLVED the Mountainside Board of Education approves the appropriation of unassigned fund balances for the 2022-2023 school year to be used for unanticipated increases in Special Education transportation costs, not to exceed \$325,000.

7. **BE IT RESOLVED THAT**, the Mountainside Board of Education grants approval for the Superintendent to make application for and accept subsequent receipt of the School Climate Change Pilot Discretionary Grant for fiscal year 2023 in the amount of \$6,660.

8. Move to approve upon the recommendation of the Superintendent, the acceptance of and subsequent submission of the ESSA grant application for the fiscal year 2024 as follows:

Title I	\$45,234
Title IIA	\$10,595
Title III	\$368
Title IV	\$10,000

9. **BE IT RESOLVED THAT**, the Mountainside Board of Education grants approval for the Superintendent to make application for and accept subsequent receipt of the IDEA Consolidated Grants for fiscal year 2024 as follows:

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IDEA Preschool	\$8,562
IDEA Basic	\$166,326

10. **BE IT RESOLVED** that the Board of Education of the Mountainside School District, upon the recommendation of Steven Robinson, Interim Business Administrator, hereby award and approve the extension of the contract with Maschio's Food Service for the 2023-2024 school year with a FSMC fee of \$10,763.11 with a guarantee return of \$1,000, total cost of contract is \$250,655.95.
11. Move to approve upon the recommendation of the Superintendent, the contract renewal with Progressive Therapy of New Jersey for BCBA services, from July 1, 2023-June 30, 2024, at a rate of \$115/hr., per the following schedule:
- ESY: not to exceed 5 hours per week from 7/5/23-8/8/23, and the
 - 2023/2024 school year: not to exceed 16 hrs./wk. 9/7/23-10/14/23, then not to exceed 14 hrs./wk. for the remainder of the school year. (Attachment #11)
12. Move to approve upon the recommendation of the Superintendent, the Tuition Agreement contract between Union County Vocational-Technical Schools and the Mountainside School District for the 2023-2024 school year. (Attachment #12)
13. **WHEREAS**, the Mountainside School District solicited an RFP for auditing services on June 15, 2023, and received a proposal from Nisivoccia LLP, in the amount of \$38,500;
- BE IT RESOLVED**, that the Mountainside Board of Education accepts the proposal for the audit of the 2022/2023 school year.
14. **WHEREAS**, the Mountainside School District solicited bids for transportation services (bid number MSD2023-02) for “to and from UCVTS” for the 2023-2024 school year and
- WHEREAS**, the Mountainside School District received three bids by June 22, 2023 and
- WHEREAS**, the three bids were as follows:
- Durham School Services, L.P \$90,000.00
 - Student Transportation of America, Inc. \$90,900.00
 - Golden Arrow Transportation \$94,500.00
- BE IT RESOLVED THAT**, the Board of Education will award bid number MSD2023-02 for district transportation “to and from UCVTS” to Durham School Services, L.P. in the amount of \$90,000.
15. Move to approve upon the recommendation of the Superintendent, the agreement with Garden State AAC Specialists, LLC for Augmentative & Alternative Communication Evaluation & Therapeutic Services from June 6, 2023 to June 30, 2024. (Attachment # 13)

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16. Move to approve upon the recommendation of the Superintendent, the Field Maintenance Agreement between the Mountainside Softball Baseball League (MSBL) and the Mountainside School District. (Attachment #14)
17. Move to approve upon the recommendation of the Superintendent, to contract with R&L DataCenters, Inc., for payroll and related services from July 1, 2023 to June 30, 2024. (Attachment # 15)
18. Move to approve upon the recommendation of the Superintendent, the re-appointment of Paula Hatch, as Treasurer of Mountainside School District, for the 2023-2024 school year, for an annual fee of \$3,231.
19. Move to approve upon the recommendation of the Superintendent, a parent transportation contract, in the amount of \$3,879, pursuant to the requirements of N.J.S.A. 18A: 39.1 et seq. and N.J.A.C. 6A: 27-9.9, between the Mountainside Board of Education and the parent/legal guardians of **Student #9155768730** for 23-24 ESY and Regular School Year.
20. **WHEREAS**, the Mountainside Board of Education, hereafter referred to as "Educational Facility" is a member of the School Alliance Insurance Fund, hereinafter referred to as "Fund"; and

WHEREAS, said renewal membership terminates as of July 1, 2023 at 12:01 a.m. standard time, unless earlier renewed by agreement between the Educational Facility and the Fund; and

WHEREAS, the Educational Facility is afforded the following types of coverages:

- ☐ Workers' Compensation
- ☐ Supplemental Indemnity - Workers' Compensation
- ☐ Package - Property, Boiler & Machinery, General and Auto Liability
- ☐ Environmental Impairment Liability
- ☐ Excess Liability (AL/GL)
- ☐ School Leaders Professional Liability
- ☐ Excess Liability (SLPL)

WHEREAS, the Educational Facility desires to renew said membership;

NOW THEREFORE, BE IT RESOLVED as follows:

- a. The Educational Facility agrees to renew its membership in the Fund for a period of three years beginning July 1, 2023, and ending July 1, 2026 at 12:01 a.m. eastern standard time, and to be subject to the coverages, operating procedures, bylaws, and other organizational and operational documents of the Fund presently existing or as from time to time amended by the Fund and/or the Department of Banking and Insurance.
- b. The Educational Facility's Business Official, Steven K. Robinson, is hereby appointed as the Educational Facility's Fund Commissioner and is authorized to execute the renewal Indemnity and Trust Agreement thereby evidencing annexed

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hereto and made a part hereof and to deliver same to the Fund the Educational Facility's renewal of its membership. (Attachment #16)

21. **RESOLVED THAT**, the Mountainside Board of Education awards the property and liability insurance to the following, effective from 7/1/2023 - 7/1/2024:

School Alliance Insurance Fund (SAIF)	
Gallagher (Broker)	
Comprehensive Board Program includes Property, General Liability, Auto Liability, Crime, Pollution, and Cyber Coverages	\$98,537
Worker's Compensation and Supplemental Indemnity	\$52,774
Fireman's Fund Insurance Company (Allianz SE)	
Gallagher (Broker)	
Excess Liability	\$6,597
Zurich American Insurance Company	
Gallagher (Broker)	
Student/Athletic Accident Insurance	\$2,034
Total:	\$159,942

22. Move to approve upon the recommendation of the Superintendent, to accept the donation of used school furniture from New Providence School District.
23. Move to approve upon the recommendation of the Superintendent, the Independent Contractors/Physicians/Agencies for the 23/24 school year as attached. (Attachment #17)
24. Move to approve upon the recommendation of the Superintendent, an agreement with G2 Athletics, LLC for a 3-Day Sports Camp for Beechwood students, to be held August 22-24, 2023, at a cost of \$825 as outlined under Tier 6 usage fees in district Policy 7510.
25. Move to approve in accordance with MBOE policy 6471, School District Travel, and upon the recommendation of the Superintendent, the travel and related expenses itemized in (Attachment #18). This travel is deemed educationally necessary and fiscally prudent, and all travel expenditures shall be directly related to and within the scope of the staff member's current responsibilities and the district's Professional Development Plan
26. Move to approve upon the recommendation of the Superintendent, special education placements and services as per (Attachment #19).

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27. Move to approve upon the recommendation of the Superintendent, the contract with Progressive Therapy of New Jersey for Behavior Technician Services for a trained ESY paraprofessional, from July 1-August 8, 2023, at a rate of \$40/hr. (Attachment #19A)
28. Move to approve upon the recommendation of the Superintendent, the Student Transportation Contract Renewal with Durham School Service for the 2023-2024 school year. (Attachment #19B)

XV. Personnel

Moved: _____ Seconded: _____
RC: Dillon _____ Goodwin _____ Guidici Pietro _____
Hyman _____ Pupo _____ Schiano _____ Venes _____

1. Move to approve the salary for Janet Walling, Superintendent, for the 2023-2024 school year as \$169,529.
2. Move to approve upon the recommendation of the Superintendent, the re-appointment of **Steven K. Robinson** as Interim School Business Administrator and Board Secretary, for the 2023-2024 school year at a per diem rate of \$750, for 2 days a week, effective July 1, 2023 to December 31, 2023, as approved by the County Superintendent. (Attachment #20)
3. Move to approve upon the recommendation of the Superintendent, the re-hiring of the **non-affiliated personnel**, effective July 1, 2023 to June 30, 2024 as per the attached list. (Attachment #21)
4. Move to approve upon the recommendation of the Superintendent, the **paraprofessionals** list for the 2023-2024 school year (Attachment #22)
5. Move to approve upon the recommendation of the Superintendent, the retirement of **Linda Lombardo**, Deerfield Secretary, effective August 1, 2023, and thank her for many dedicated years of service to the Mountainside School District. (Attachment #23)
6. Move to approve upon the recommendation of the Superintendent, the resignation of **Brittany Pinho**, School Guidance Counselor, effective June 21, 2023, and thank her for her service to the Mountainside School District. (Attachment #24)
7. Move to approve upon the recommendation of the Superintendent, the resignation of **Ellie Barkin-Baron**, STEM Teacher, effective June 30, 2023, and thank her for her service to the Mountainside School District. (Attachment #25)
8. Move to approve upon the recommendation of the Superintendent, the appointment of **Stephanie Mlynarczyk** to the position of Middle School Math Teacher, at a salary of \$57,044 BA Step 4, for the 2023-2024 school year. (Attachment #26)
9. Move to approve upon the recommendation of the Superintendent, the appointment of **Julia Chirls**, to the position of Special Education Teacher, at a salary of \$59,070, MA Step 3, for

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the 2023-2024 school year, pending successful criminal background check and paperwork. (Attachment #27)

10. Move to approve upon the recommendation of the Superintendent, the appointment of **Shaina Ross**, to the position of Special Education Teacher, at a salary of \$63,951, MA Step 7, for the 2023-2024 school year, pending successful criminal background check and paperwork. (Attachment #27A)
11. Move to approve upon the recommendation of the Superintendent, the appointment of **Irma Rock** to the position of Secretary of Special Services, at a salary of \$62,098, Step 8, prorated, from August 1, 2023 through June 30, 2024. (Attachment #28)
12. Move to approve upon the recommendation of the Superintendent, Maternity Disability Leave for **Laurie Naftulin**, 2nd Grade Teacher, effective October 2, 2023, until November 10, 2023. She will be permitted to utilize accumulated sick days as outlined in her letter. It is also recommended that Ms. Naftulin be granted unpaid Family Leave from November 13, 2023, until February 9, 2024 in accordance with FMLA and NJFLA. She anticipates returning to work on February 12, 2024. (Attachment #29)
13. Move to approve upon the recommendation of the Superintendent, **Sonia Branco** to provide nursing services for student #3629774499 on June 15, 2023, not to exceed 4 hours, at a rate of \$44.00 per hour.
14. Move to approve upon the recommendation of the Superintendent, the appointment of **Deborah Posner** for the stipend position of Athletic Coordinator, for the 2023-2024 school year, at a rate of \$2,276.
15. Move to approve upon the recommendation of the Superintendent, the placement of student teacher, **Gavin Jakositz**, to complete 75 hours of observation for Western Governors University Fall 2023 “Preclinical Experiences in Mathematics” Course EDUC 3411, at Deerfield School.
16. Move to approve upon the recommendation of the Superintendent, the following staff member for summer employment:

Staff Member	Assignment	Hours	Rate	Total
Kathy Goldbeck	Summer related duties	NTE 70 hours	\$44/hr.	\$3,080

17. Move to approve upon the recommendation of the Superintendent, the following staff to be paid up to 4 hours at a rate of \$44/hour, to participate in a Behavioral Assessment Team meeting on August 22, 2023:

Ramona Kuznedelov	Amanda Somers-Guerrasio	Christine Lopez
Leila Morelli	Kathy Goldbeck	

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18. Move to approve upon the recommendation of the Superintendent, the following staff for 2022-2023 School Year Stipend Positions, contingent upon student enrollment for those student activities subsidized in accordance with Board Policy 2436, Activity Participation Fee Program as follows:

Name	Position	Rate
Taylor Donato	Art Club - Gr. 3-4 <i>*ARP Grant funded</i> (additional section due to high enrollment)	*\$36/session NTE 30 sessions
Vincent Stasio	Coding Club - Gr. 4 <i>*ARP Grant funded</i> (additional section due to high enrollment)	*\$35/session NTE 30 sessions
Nina Woo	Washington DC Chaperone	\$265 (1-2 yr. rate)
Bryan Young	Washington DC Chaperone	\$278 (3+ yr. rate)

19. Move to approve upon the recommendation of the Superintendent, the appointment of the following part-time Lunch Aides for the 2023-2024 school year:

Name	Position (part-time)	Salary/Hour
Camila Bove	Lunch Aide	\$15/hour
JoAnn DiPaola	Lunch Aide	\$15/hour
Christine Kiesewetter	Lunch Aide	\$15/hour
Lauren Klein	Lunch Aide	\$15/hour
Monika Zmuda	Lunch Aide	\$15/hour

20. Move to approve upon the recommendation of the Superintendent, **Christine Kiesewetter** to complete 40 hours of online training to become a Registered Behavior Technician (RBT) paraprofessional at a rate of \$26.95/hour.
21. Move to approve upon the recommendation of the Superintendent, **Julie Lima** and **Paige Primmer**, to develop a curricular alignment plan for implementation of the 95% phonics program in grades K-2, not to exceed 20 hours each, at a rate of \$44/hour.
22. Move to approve upon the recommendation of the Superintendent, **Lori Topel** and **Michelle Cruz**, to develop a curricular alignment plan for implementation of the 95% phonics program in grades 3-5, not to exceed 10 hours each, at a rate of \$44/hour.

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23. Move to approve upon the recommendation of the Superintendent, to rescind the appointment of **Kristi Lange** as ESY Special Education Teacher, as previously approved on March 14, 2023.
24. Move to approve upon the recommendation of the Superintendent, to rescind the appointment of **Kylie Beirne** as Special Education Teacher, as previously approved on May 9, 2023.
25. Move to approve upon the recommendation of the Superintendent, the following staffing of the 2023-2024 ESY Program from July 5, 2023 through August 8, 2023, Mondays through Thursdays from 9:00-12:30, as detailed below:

2023- 2024 ESY July 5th – August 8th, 2023

no school July 4th & no school on Fridays

Name	Position	Rate
Gabriella Apigo	Substitute Teacher	\$115/day

26. Move to approve upon the recommendation of the Superintendent, the appointment of **Kirsten Post**, to the position of Grade 3-8 Art Leave Replacement, at the salary of \$58,451, Step 2 MA, prorated, effective September 1, 2023, through approximately October 10, 2023.

XVI. Curriculum

Moved: _____ Seconded: _____
RC: Dillon _____ Goodwin _____ Guidici Pietro _____
Hyman _____ Pupo _____ Schiano _____ Venes _____

1. Move to approve upon the recommendation of the Superintendent, field trips as detailed to the Board of Education.
2. Move to approve upon the recommendation of the Superintendent and the Elementary Word Study Committee, the adoption of **95 Percent Core and Intervention Programs** to support phonics, fluency, spelling, and vocabulary instruction in Grades K-5 for the 2023-2024 school year. The cost for the "95 Percent Core Program" is \$33,238.70 which will be paid for from the 2023-2024 General Account. The cost for the "95 Percent Intervention Program" is \$12,256.40, which will be paid with Title I funds.

XVII. Policy

Moved: _____ Seconded: _____
RC: Dillon _____ Goodwin _____ Guidici Pietro _____
Hyman _____ Pupo _____ Schiano _____ Venes _____

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1. Move to approve upon the recommendation of the Superintendent, the following policies/regulations for the first reading:

P 0152	Board Officers	Revised/Recommended
P 0161	Call, Adjournment, and Cancellation	Revised/Recommended
P 0162	Notice of Board Meetings	Revised/Recommended
P 2520	Instructional Supplies	Revised/Mandated
P 7440	School District Security	Revised/Mandated

2. Move to approve upon the recommendation of the Superintendent, the following policies/regulations for the second reading and adoption:

P 6112	Reimbursement of Federal and Other Grant Expenditures	Revised/Mandated
P 6115.04	Federal Funds - Duplication of Benefits	New/Mandated
P 6311	Contracts for Goods or Services Funded by Federal Grants	Revised/Mandated
R 8420.2	Bomb Threats	New/Mandated
R 8420.7	Lockdown Procedures	Revised/Mandated
R 8420.10	Active Shooter	New/Mandated

XVIII. Old Business

XIX. New Business

XX. Committee Report

XXI. Public Participation

In accordance with Board Policy 0167, Public Participation in Board Meetings, in the event it appears the public comment portion of the meeting may exceed 30 minutes, the presiding officer may limit each statement made by a participant to three (3) minutes' duration.

XXII. Executive Session

Moved: _____ Seconded: _____
RC: Dillon _____ Goodwin _____ Guidici Pietro _____
Hyman _____ Pupo _____ Schiano _____ Venes _____

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❖ Legal/Personnel

XXIII. Adjournment

Moved: _____

Seconded: _____

RC: Dillon ____ Goodwin ____
 Hyman ____ Pupo ____

Guidici Pietro ____
Schiano ____ Venes ____